

Jefferson County Schools Virtual School Program Process and Timeline

<p>1 Building Phase Jan. 5 – 8 -Finalize Process and Timeline -Identify district point of contact -Send information to principals</p>	<p>2 Communication Phase Jan. 11 -Final review of process and documents with Cabinet Jan. 13 -Principal Video Conference for Q & A in morning -Video Conference with Counselors in afternoon</p>	<p>3 Selection Phase January 22 -Schools submit applications and documentation from students to be considered for part-time or full-time participation January 25 -VS Review Team meets to review applicants and schedule interviews January 26 – Feb 2 VS Review Team participates in interviews at schools February 3 -VS Review Team finalizes participants and notifies schools -School leaders inform students</p>	<p>4 Enrollment Phase February 5 -Distance Learning partners communicate with students -Students enrolled</p>	<p>5 Launch Phase February 8 -District POC checks to see that all students are enrolled and active February 16 -District POC checks on student progress March 19 -District POC checks on student progress April 26 - District POC checks on student progress May 17 - District POC checks on course completion and final grades -Grades posted to transcript -Survey students, parents, and schools to collect feedback</p>
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